

HAZARDOUS MATERIALS DECLARATION PACKET



TRI-LAKES MONUMENT FIRE DEPARTMENT

Tri-Lakes Monument Fire Rescue Authority
18650 Highway 105
Monument, Colorado 80132

The following declaration serves as a means to obtain information about hazardous materials that are stored, used, dispensed or handled within the Falcon Fire Protection District. The information collected in this packet is reviewed to ensure code compliance during the preconstruction and plan review stage, the information is then retained by the department to serve as an inventory reference in the event of an emergency.

On page number two of this packet you will discover a document titled *Hazardous Material Declaration Form*. This one page declaration shall be completed by a company representative and attached to each set of commercial construction plans that contain or have the potential to contain hazardous materials.

If when completing this declaration form it is determined that the premise “does” meet or exceed the exempt amounts, then the *Hazardous Material Inventory Statement* shall also be completed and attached to each set of commercial construction plans.



Hazardous Material Declaration Form



A hazardous material plan review shall be required when the storage, use, dispensing or handling of hazardous materials **meets or exceeds** the following amounts as set forth by the 2003 International Fire Code:

Type of Material	Amount	Type of Material	Class	Amount
• Cellulose Nitrate (Pyroxylin)	Any Amount	• Oxidizing Gases (Including Oxygen)		504 cubic feet
• Combustible Fiber	100 cubic feet	• Oxidizing Liquids	Class 4 Class 3 Class 2 Class 1	Any amount 1 gallon 10 gallons 55 gallons
• Combustible Liquids	25 gallons inside, 60 gallons outside	• Oxidizing Solids	Class 4 Class 3 Class 2 Class 1	Any amount 10 pounds 100 pounds 500 pounds
• Compressed Gas (Inert and Simple Asphyxiant)	6000 cubic feet	• Organic Peroxides (Liquids and Solids)	Class I Class II Class III Class IV	Any amount Any amount 10 pounds (solid) 1 gallon (liquid) 20 pounds (solid) 2 gallons (liquid)
• Corrosive Gases	200 cubic feet	• Refrigerant (per circuit)	Class A1 All others	220 pounds 30 pounds
• Corrosive Liquids	55 gallons	• Pyrophoric Materials		Any amount
• Corrosive Solids	1000 pounds	• Radioactive Materials (Gases, Liquids, Solids)		Any Amount
• Cryogenics - Flammable	1 gallon inside, 60 gallons outside	• Toxic Gases		Any amount
• Cryogenics - Oxidizer (Including Oxygen)	10 gallons inside 50 gallons outside	• Toxic Liquids		10 gallons
• Cryogenics - Inert	60 gallons inside 500 gallons outside	• Toxic Solids		100 pounds
• Cryogenics – not listed above	Any Amount	• Unstable Liquids & Gases (Reactive)	Class 4 Class 3 Class 2 Class 1	Any amount Any Amount 5 gallons 10 gallons
• Explosives	Any Amount	• Unstable Solids (reactive)	Class 4 Class 3 Class 2 Class 1	Any amount Any Amount 50 pounds 100 pounds
• Flammable Gases (Except LPG)	200 cubic feet	• Water-Reactive - Liquid	Class 3 Class 3 Class 1	Any Amount 5 gallons 55 gallons
• Flammable Liquids	25 gallons inside 60 gallons outside	• Water-Reactive - Solid	Class 3 Class 2 Class 1	Any Amount 50 pounds 500 pounds
• Flammable Solids	100 pounds			
• Highly Toxic Materials (Pesticides & Fumigants)	Any amount			
• Irritant Liquids	55 gallons			
• Irritant Solids	1000 pounds			
• LPG – (Propane)	2000 gallons			
• Magnesium	50 cubic feet			

CHECK ONE

- I declare this premise **DOES NOT** meet or exceed the amounts listed above. (A hazardous material plan review is not required, but this signed form shall be attached to each set of construction plans.)
- I declare this premise **DOES** meet or exceed the amounts listed above and I understand that a hazardous material plan review is required. All five sections of the Hazardous Materials Inventory Statement including this **signed** form shall be attached to each set of construction plans.

Business Name:	Business Address:
Submitted By:	Submitters Telephone #:
Company Representative Signature:	Date:

HAZARDOUS MATERIAL INVENTORY STATEMENT

Sections of the Hazardous Materials Inventory Statement

The **Hazardous Material Inventory Statement** (HMIS) has five sections:

- (1) *The Hazardous Material Declaration Form* (page 2 of this packet)
- (2) *The Hazardous Material Inventory Application* (page 4)
- (3) *The Hazardous Material Inventory Reporting Chart* (make as many copies as needed)
- (4) *The Hazardous Material Inventory Exterior Site Plan*
- (5) *The Hazardous Material Inventory Interior Site Plan*

Completing the Hazardous Material Inventory Application (page 4)

Business Information (Part 1)

This information is collected for general contact filing purposes only.

After Hours Emergency Contact (Part 2)

Please provide two emergency contacts that are familiar with the building and the hazardous materials located on the premises.

Person Responsible for Completing this Packet (Part 3)

This information is collected in the event that there are questions during the plan review process.

On-Site Responsible Official (Part 4)

The 2003 IFC, Section 2703.9.1.1 requires a representative knowledgeable about operations involving hazardous materials serve as a liaison to the fire department.

The On-Site Responsible Official with decision making authority for the company shall sign the Application.

Property Owner (Part 5)

If the tenant does not own the property please provide the property owners (or the property owners representative) contact information.

Completing the Hazardous Material Inventory Reporting Chart

The **Inventory Reporting Chart** documents the information required in order to determine compliance to the 2003 International Fire Code. Feel free to make as many copies of this chart as needed.

Every hazardous material that meets or exceeds that amounts indicated on the Declaration Form (page 2) shall be included on the Inventory Reporting Chart.

Please document hazardous materials that are indoors on a separate inventory chart from those that are stored outdoors.

Completing the Hazardous Material Inventory Exterior Site Plan

The **Exterior Site Plan** shall illustrate the basic layout and orientation of the building(s), a North arrow, cross streets, access gates, site access roads, location of the fire department sprinkler connection and the location of any hazardous materials located on the site (exterior of the structures).

Completing the Hazardous Material Inventory Interior Site Plan

The **Interior Site Plan** shall illustrate the basic layout of the structure, a North arrow, interior walls, access doors, material safety data sheets and the location of hazardous materials.

HAZARDOUS MATERIAL INVENTORY APPLICATION

BUSINESS INFORMATION (Part 1)

Business Name:

Business Address:

City, State, Zip:

Telephone:

Fax:

Principle Business Activity:

Number of Employees:

Hours of Operation:

AFTER HOURS EMERGENCY CONTACT (Part 2)

Primary Contact:

Telephone No:

Cellular No:

Pager No:

Secondary Contact:

Telephone No:

Cellular No:

Pager No:

PERSON RESPONSIBLE FOR COMPLETING THIS PACKET (Part 3)

Name:

Title:

E-mail:

Telephone:

ON-SITE RESPONSIBLE OFFICIAL (Part 4)

A Responsible Official is any person who is: (1) current owner or operator (2) arranges for the storage, use, handling or dispensing of hazardous materials, or (3) arranges for the treatment, storage, or disposal of hazardous materials.

Name:

Title:

Telephone:

E-mail:

Cellular No:

Pager No:

I declare that the information provided in this Hazardous Materials Permit Application and attached Hazardous Materials Inventory Statement is true and correct to the best of my knowledge.

Signature & Date: _____

PROPERTY OWNER (Part 5)

Name:

Telephone:

Address:

City, State, Zip:

